

## **CIVIL SERVICE Award under Scheme of incentives for deserving Government employees :-**

Scheme Circulated by Department of Personnel to all Administrative Secretaries / HODs/ DCs vide letter No.: Per (AP-B)B(11)-2/2003 Dated: 28<sup>th</sup> July 2008., is administered through GAD.

Under this Scheme Govt. employee / group of employees will be rewarded with **Civil Service Award** for exceptional performance/ setting high standards of service . A unit or a group of employees will be given preference over an individual if that exceptional work has been achieved by the joint efforts of a group of officials.

**Presentation:** This award will be presented by the Hon'ble Chief Minister in State Level Function of Himachal Day, 15<sup>th</sup> of April, every year. Under this Scheme there will be maximum of 4 awards in a year . The composition of the Award will be as under:

- (i)Himachali Shawl & Cap.
- (ii)Cash Prize of Rs 51000/- in case of individual and Rs. 2,50,000/- to a group/ organization but not exceeding Rs. 50,000/- per individual.
- (iii) Citation

**(The Awardees will be treated as State Guests when invited for receiving the Awards.)**

Nominations for the said award will be decided by the State Level Committee constituted under the Chairpersonship of Chief Secretary to the Govt. of H.P., who will scruitinize the nominations so received. The composition of the Committee will be as under:

1. Chief Secretary	Chairperson
2. Pr. Secretary to Chief Minister	Member
3. Pr. Secretary Finance	Member
4. Concerned Administrative Secretary	Special Invitee
5. One non-Official Member , who is eminent Citizen or retired Civil Servant.	Member
6. Secretary (GAD)	Member Secretary.